

Description	Gallatin County Board of Park Commission May 16, 2007		
Date	05/16/2007	Location	Board of Park Commission
Time	Speaker	Note	
5:08:44 PM	Chairman Debbie Deagen	NOTE: Meeting called to order prior to FTR system working. 5:05 Called to Order. Board Members Present : Debbie Deagen, Patrick Finnegan, Jack Clarkson, Bob Logar and Rick Fink. Staff Present: Open Lands Coordinator Mike Harris, Grants and Projects Administrator Larry Watson, Finance Director Ed Blackman and Recording Secretary Crystal Turner. Guests Present: Stan Wagner, FORParks, Chuck Winn, Bozeman Fire Chief. Elwood Bakker, Gallatin Valley Skateboard Association. Agenda Adjustment: Move Discussion Item a) "Update on Engineering Study for Regional Park," up so that Larry Watson and Ed Blackman may attend a meeting in Manhattan at 6PM.	
5:08:46 PM	Grants and Projects Administrator Larry Watson	III. Discussion Items a) Update on Engineering Study for Regional Park. Described what a master plan encompasses. Caution against making any improvements of permanent infrastructure, like foundations, because you may have to dig it up later because of the possibility that utilities would be located in the same location.	
5:11:24 PM		Board questions and discussion with Larry Watson. Mentioned that by placing the 911 center and Fire station at the Regional Park, you would bring a level of safety to the park that could have first responders immediately adjacent to the park if an accident were to occur. Discussion on allowing certain projects to proceed and not allowing others. Larry feels \$35,000 is a good start to create a master plan.	
5:20:48 PM	Finance Director Ed Blackman	Introduction to budget process.	
5:21:11 PM	Open Lands Coordinator Mike Harris	Explanation of proposed FY 2008 budget. Reviewed FY07 budget to determine how the Board will set their FY08 budget. Mike stated he anticipates revenues (from minor subdivisions) which could be contributed to cash-in-lieu because of legislative change.	
5:24:25 PM		Board discussion including Ed Blackman.	
5:25:10 PM	Chairman Debbie Deagen	I. Public Comment There was no public comment on matters within the Board's jurisdiction that was not on the agenda.	
5:25:28 PM	Chairman Debbie Deagen	II. Approval of minutes of April 18. Any corrections or editions?	

5:25:42 PM	Patrick Finnegan	I move to approve the minutes.
5:25:48 PM	Bob Logar	Second
5:25:59 PM		Motion passed unanimously.
5:26:10 PM	Chairman Debbie Deagen	III. Discussion Items: b) Presentation from FORParks regarding their recommendation for placement of City of Bozeman Fire Station #3 and the 911 Center on two acres of the Regional Park
5:26:54 PM	Stan Wagner, President of FORParks	Presentation. Feels it is a good idea to have trained response personnel adjacent to the park. Would like to tie into the building structure to start the dinosaur playground. Parking lot seems large enough to turn a bus around.
5:31:00 PM		Board questions and discussion with Stan Wagner and Mike Harris. Showed aerial photos of the park taken last week. Planning charettes coming up in June. Board questioned FORParks regarding being in favor of the fire station/911 all-in-one building. Discussion regarding Vaquero Way.
5:41:21 PM	Chuck Winn, Bozeman Fire Chief	A 911 facility and Fire Station #3 are both top priority with the County CIP Committee and the City Commission. Comments regarding access onto Davis and Vaquero. City does not have any land available, the County does. City is very excited about this.
5:45:43 PM		Board questions and discussion with Chuck Winn. Chuck stressed they do not want to push this if any deciding group did not want them there at all, but if welcomed the City is very excited about the opportunity. Discussion if the fire station would have a community room, and if it would be available to the public.
5:53:42 PM	Chairman Debbie Deagen	<i>Findings and Motion</i> was sent out to the Board. Mike Harris showed the <i>Findings and Motion</i> with suggested changes on the screen. Debbie Deagen went through her suggestions. Mike Harris answered Debbie's questions regarding purchase price, and the "Now Therefore Be it Resolved" section of the <i>Findings and Motion</i> . Discussion of where two-acre replacement park would come from and legal requirements. Discussion on the term "equal size." Mike Harris explained that the parkland to be replaced just has to meet a minimum of two-acres, and be about the same value, but does not have to be exact. (All board discussed changes were made to the copy on the screen. Mike Harris printed out final copy.) Debbie Deagen asked if the Board had any other changes to the <i>Findings and Motion</i> . (This item correlates to IV. Action Items: a) Recommendation to County Commissioners regarding whether placement of City of Bozeman Fire Station #3 and the 911 center on two acres is a benefit to the Regional Park)

6:07:31 PM	Bob Logar	I'll make the motion that we accept the location for the 911 and the fire station as been presented to us in the area identified in the Regional Park.
6:07:49 PM	Patrick Finnegan	Second
6:07:54 PM		Board discussion including Mike Harris.
6:09:02 PM		Motion passed unanimously.
6:09:25 PM	Chairman Debbie Deagen	IV. Action Items: d) Approval of FY 2008 Park Commission Budget Request (to County Commission)
6:09:50 PM	Finance Director Ed Blackman	Presentation and explanation of budget.
6:10:59 PM		Board questions and discussion with Mike Harris and Ed Blackman regarding where the Board would like to increase or decrease line items of their budget. Ed Blackman recommends "Improvements" (other than buildings) be set at \$40,000. Mike Harris explained the "Administrative" budget section. Ed Blackman asked the Board to think about changing the "Temporary" budget section. Patrick Finnegan questioned if the intern would be paid from "Temporary." Suggested putting \$4,000 in "Personnel Services." Ed Blackman corrected the Board's budget for this line item would probably be closer to \$4,800. Discussion on staffing and internship. Rick Fink suggests \$8,000 in "Personnel." Jack Clarkson suggested to target \$8,000 but budget \$10,000 because you don't plan for any golden opportunities that may come up. Ed encouraged the Board to listen to Jack Clarkson's suggestion because it can be difficult to move money into personnel funds. Board decided to budget for \$10,000 in "Personnel." Debbie Deagen suggested leaving "Supplies" at \$320. Bob Logar suggested it be at \$500. "Printing and Duplicating" will be increased to \$1,000. Discussion on "Legal Notices" and "Advertising." "Legal" will be set at \$100. "Telephone" would probably only be long distance calls, but would be pretty minimal. \$50 would be a safe setting. Patrick Finnegan suggested setting the "Legal Notices" at \$250, "Telephone" at \$50, and other "Purchased Services" be set at \$40,000. Mike Harris mentioned that the Board could utilize the GIS Technician, and transfer out money to the GIS department if they do use him. Talked about "Travel" and that it has not been utilized or budgeted for in the past, but with the charrettes and the intern a possibility exists. Ed Blackman suggested \$1,000. \$1,000 between the "Advertising" and "Legal" would be sufficient.
6:44:38 PM	Chairman	Would entertain a motion to approve our fiscal year '08 budget

	Debbie Deagen	as just discussed.
6:44:45 PM	Patrick Finnegan	So moved.
6:44:47 PM	Rick Fink	Second
6:44:48 PM		Board discussion regarding "Food."
6:46:57 PM		Motion passed unanimously.
6:47:09 PM	Open Lands Coordinator Mike Harris	Asked for a clarification on the agenda regarding something missing from the Executive meeting. Board discussion. Bill Pond got some landscape artichects to come to Bozeman for professional services.
6:50:52 PM	Rick Fink	I would like to make a motion we approve the expediture of up to \$800, for professional help as per Bill Pond for the upcoming charrettes.
6:51:06 PM		Board discussion and clarification regarding which fiscal year this money would come from.
6:51:15 PM	Patrick Finnegan	Second
6:51:19 PM		Motion passed unanimously.
6:51:31 PM		Clarification on agenda.
6:53:11 PM	Chairman Debbie Deagen	IV. Action Items: b) Approval of cash-in-lieu fund for community applications
6:53:29 PM	Open Lands Board Coordinator Mike Harris	Explanation of process. Reviewed resolution.
7:00:54 PM		Board questions and discussion with Mike Harris and Ed Blackman. Mike Harris showed the resolution on the screen. Ed suggested to strike, "The Park Commission will distribute funds..." in that one paragraph, and moving the other one up there. The next paragraph you're basically saying next fiscal year you are going to design the plans. Suggests striking the word "otherwise" from line 27. Also suggests striking line 24; move, "Park Commission reserves the right to..." so that it flows with the 2007 monies. Future monies will be done through new park plan. Typo on line 18, strike the "," and the word "which." Discussion regarding sub-accounts and expenditures for budgets.
7:12:56 PM	Patrick Finnegan	I move that we adopt Resolution #BPC2007-01 as edited.
7:13:05 PM	Rick Fink	Second

7:13:14 PM		Motion passed unanimously.
7:14:04 PM	Chairman Debbie Deagen	IV. Action Items: e) Approval of Contract with TD&H not to exceed \$8,000 for 1-foot contours of Regional Park from Cash in Lieu fund
7:14:17 PM		Question on <i>Findings and Motion</i> . Clarification on resolution. IV. Action Items: c) Decision to open cash-in-lieu fund for community applications.
7:16:52 PM	Open Lands Coordinator Mike Harris	Explanation of cash-in-lieu resolution.
7:18:04 PM		Board questions and discussion as to if they need to say where the money is coming from. Ed Blackman gave advice. Discussion on process for deliniating wetlands. Changed the word "fund" to "account."
7:22:03 PM	Patrick Finnegan	I move that we adopt Resolution #BPC2007-02, a resolution of the Gallatin County Board of Park Commissioners approving contract for services with TDH Engineering, as edited.
7:22:24 PM	Jack Clarkson	Second
7:22:30 PM		Motion passed unanimously.
7:23:03 PM		(Debbie Deagen will sign edited copy that Mike Harris printed out, as well as contract to work with TD&H via this same motion.) Debbie thought there was another agenda item regarding the Application Process. Board decided to do this as a working document. Mike Harris gave history and explanation.
7:25:27 PM	Chairman Debbie Deagen	III. Discussion Item c) Update on Regional Park development
7:25:39 PM	Open Lands Coordinator Mike Harris	Gave history and explanation regarding trails.
7:28:12 PM		Board questions and discussion on the Regional Park. Mike will check on open dates to see if they need extended through August.
7:30:48 PM	Chairman Debbie Deagen	Final Task Assignments
7:30:57 PM		Patrick Finnegan gave update on Press Release. He will send the press release to Crystal, for her to email to Press Release contact. He will take care of notifying the Editor for the editorial of the Bozeman Daily Chronicle and the Three Forks

		Herald.
7:33:28 PM		Planning to attend 6/2 for first charette: Rick, Patrick, Jack and Debbie for sure. Patrick volunteered to scribe at charette, but need one more. Rick Fink doesn't have a problem volunteering in booth at fair.
7:35:58 PM	Chairman Debbie Deagen	Reminder for upcoming meetings: June 14 for Executive Committee, June 20 for full Board meeting. Any agenda items? 1) Extension of closure of Regional Park. 2) Debriefing of first charrette.
7:39:37 PM		Meeting adjourned.

Produced by FTR Log Notes™
www.ftrgold.com